



Highland County Administration Bldg.

## Highland County Recorder's Office

**Chad E. McConaughey, Recorder**

**PO Box 804**

**Hillsboro, Ohio 45133**

**Phone: (937) 393-9954**

**Fax: (937) 393-5855**

**recorder@co.hilland.oh.us**

### Records Commission Meeting

**April 1, 2020**

#### **CALL TO ORDER**

A special meeting of the Records Commission was called to Order on April 1, 2020 at 9:37 am by Jeff Duncan.

#### **ROLL CALL**

Present:   Chad McConaughey  
                 Jeff Duncan  
                 Ike Hodson

**MOTION** Mr. Hodson moved to accept the amended RC-2 from the Highland County Sheriff's Department. The motion to accept had a second from Mr. McConaughey. The vote resulted as follows: Mr. McConaughey – yea, Mr. Hodson – yea, and Mr. Duncan – yea:  
Motion passed.

**Announcements:** None

**Committee Business:** An amended RC-2 form was submitted for approval from the Sheriff's Department to include the data retention for body scanners. These amendments were noted on pages 11 and 12 of the RC-2.

**Motion** Mr. Hodson moved, seconded by Mr. McConaughey to adjourn. All voted in favor of adjournment.

**Adjournment** - 9:45 am

---

Chair

---

Date Approved

---

Chad E. McConaughey, Secretary